

**EXPERT CONSULTATION ON GLOBAL FOREST RESOURCES
ASSESSMENT: TOWARDS FRA 2010**

KOTKA V

Kotka, Finland 12 – 16 June, 2006

REGISTRATION FORM

Deadline for registration: April 30, 2006

1. PERSONAL INFORMATION:

Family name _____

First names _____ **Mr** _____ **Ms** _____

Nationality _____

Title/Profession _____

Organization _____

Address: _____

City _____ (State) _____

Country _____ Zip code _____

Phone (with country code) _____ **Fax** _____

E-mail _____

2. VISA APPLICATION:

Please check if you need a visa to enter Finland. You have to apply for the visa by yourself but the Finnish organizers will send you an invitation letter to be added in your application. For this purpose we need the following information:

Full name _____

Date of birth _____

Passport No. _____

Fax number, where you wish to receive the invitation (if different from above)

3. TRAVEL INFORMATION (See 'Practical Information')

Arrival (Date, Time and Flight No.) _____

Departure (Date, Time and Flight No.) _____

Transportation from Helsinki to Kotka 11.6.

Indicate where you will get into the Kotka V bus

Option 1. (Airport at 17.30)

Option 2. (Summer hotel Academica at 17.00)

Option 3. (Hotel Aurora at 17.30)

Transportation from Kotka to Helsinki

Indicate whether you want to get to the airport (by what time) _____
or to the city centre _____

4. ACCOMMODATION (See 'Practical information')

In Helsinki (Note! Accommodation in Helsinki is not included in the registration fee)

Before meeting: from _____ to _____ (_____ nights)

After meeting: from _____ to _____ (_____ nights)

Single room _____

Double room _____ Name of occupant _____

Your choice for the hotel in the preference order (1.-3.)

Summer Hotel Academica (tourist class, price a. 60 €/single-room/night) _____

Hotel Aurora (tourist class, price a. 80 €/single-room/night) _____

Hotel Vaakuna (good tourist class, price a. 150 €/single-room/night) _____

If you will make your hotel reservation by yourself, please indicate your hotel:

In Kotka

The accommodation will be in student hostels in non-smoking single rooms. The accommodation is included in the registration fee.

5. ADDITIONAL INFORMATION

Special wishes (e.g. dietary needs):

6. KOTKA V PAYMENT INFORMATION

Registration fee: EUR 360 (including VAT 22 %, 64.92 €)

Please, tick payment method chosen:

CREDIT CARD

Visa Eurocard Mastercard

Card No. _____

CVV (Visa) or CVC (Eurocard, Mastercard) number _____

Expiry date _____

Cardholder's name _____

Date _____

Authorised Signature _____

INVOICE

Invoicing address, if different from the participant's address

PAYMENT INSTRUCTIONS

Credit card

Visa, Mastercard and Eurocard are accepted. To be able to charge your credit card, the Kotka V Secretariat needs a hardcopy of the signed payment information page of your registration form. (See below)

Invoice

An invoice will be sent immediately after receiving the registration. Please note that all bank charges must be paid by the participants.

No reimbursements will be made for cancellations received after 31 May.

Please fill in the Registration Form and send it on-line, by e-mail or by fax at the latest by April 30, 2006. If you have chosen payment by credit card, please send in any case the signed hardcopy (payment information page) by fax or mail to the secretariat:

KOTKA V Secretariat
Finnish Forest Research Institute - Metla
P.O. Box 18
FIN-01301 Vantaa, Finland
E-mail: kotkav@metla.fi
Fax: +358 10 211 2202

After receipt of your registration we will send you a Confirmation of your participation
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