



COST ACTION E43
**Harmonisation of National Inventories in Europe:
 Techniques for Common Reporting**

Draft Minutes of the 3rd Steering Committee Meeting

Accademia Italiana di Scienze Forestali, Florence, Italy
December 3, 2004 from 16:00-17:00.

Participants: Günter Siegel (Cost Office, BE), Emil Cienciala (IFER, CZ), Göran Ståhl (SLU, SE), Jesus San-Miguel (JRC, IT), Claude Vidal (IFN, FR), Adrian Lanz (WSL, CH), Annemarie Bastrup-Birk (SL, DK), Marco Marchetti (AISF, IT), Klemens Schadauer (BFW, AU), Erkki Tomppo (METLA, FI).

Agenda

- 1) SC COST E43
- 2) SC ENFIN

1) SC COST E43

The meeting was opened by the chair of the COST Action, Erkki Tomppo. The main topics of the Steering Committee meeting was the activities in the year 2005. Focus was set on the training courses and on the budget of the COST E43 Action for 2005.

Günter Siegel urged the group to set-up a budget and a cost distribution for the 2005 activities based on a meeting plan and a plan for the number of training activities.

The following meeting plan of the COST E43 Action in 2005 was agreed (updated early January 2005):

Country, city	Meeting type	Date	Number of participants
Switzerland, Zürich	Steering Committee	March 17-18, 2005	8 participants
Austria, Vienna	Joint Working Group Meeting and 4th Management Committee Meeting	April 14-15, 2005	max 55 participants
Austria, Graz	TF WG2 meeting	May 2-4, 2005	5-10 participants
Germany, Freiburg	Joint Working Group Meeting and 5th Management Committee Meeting	October 6-7, 2005	max 55 participants

As the 2005 budget seemed to be lower than the preceding year, it was suggested to postpone the training course on " Forest type reconnaissance in the Alps" to the year 2006.

It was also decided to postpone the training course in Prague, Czech Republic on “Up-to-date technology for ground-based survey of national forest inventories” to October 8-11, 2005. This training course will be held for 12 participants. Depending on the cost evolution in the Spring 2005, this amount of participants may be expanded.

Günter Siegel gave some guidelines for the travelling budgets. The COST Action is operating with a cost of 900€ per participant per meeting and 500 € per participant per training course.

The SC also had a short discussion on the Short Term Scientific Mission in 2005. A proposal is expected to come from WG1 during Spring 2005.

2) SC ENFIN

A call for proposal under the Sixth Framework Programme entitled “Support to Policies” including the Task “Impact Assessment of the Community Policies on Biodiversity” was shortly discussed. The group agreed not to send a call for proposal as the focus of the task was more policy oriented (key drivers and pressures on biodiversity).

The group also agreed upon sending their CVs to Claude Vidal in order to be prepared for potential calls.